

Director General

المدير العام

Date: 13 APR 2020

التاريخ:

Circular 14 / 2

To:

- All Lebanese Air Operators
- All Foreign Air Operators
- All Ground Handling Agents

Subject: Guidance on Management of Crew Members in relation to COV-19

The Lebanese Directorate General of Civil Aviation (DGCA), and related to the management of Crew Members in relation to the epidemic spread of Coronavirus, has developed the following guidance providing details in regard to the measures recommended for the operators regarding the crew members operating in high risk areas.

1. The aircraft operator should equip their aircraft operating in high risk areas with one or more Universal Precaution Kits (UPKs).

The content of the UPK is:

- Dry powder that can convert small liquid spill into a sterile granulated gel
- Germicidal disinfectant for surface cleaning
- Skin wipes
- Face/eye mask (separate or combined)
- Gloves (disposable)
- Protective apron
- Large absorbent towel
- Pick-up scoop with scraper
- Bio-hazard disposal waste bag
- Instructions

2. Protection of crew members

Operators should provide to crew members operating into high risk areas guidance for health self-monitoring, which should include:

- Measuring of body temperature at least twice a day.
- Monitoring for symptoms such as fever, persistent coughing, or breathing difficulties.

- Clear and expeditious reporting means to inform the operator of potential signs of infection.
- Face masks should be worn by crew members having direct contact with passengers, at all times.

3. Management of suspected passenger on board

Where any passenger on board, after take-off, shows symptoms such as fever, persistent cough, difficulties breathing or other flu-like symptoms, and has an epidemiological context, the following measures should be considered:

- The respective passenger should be immediately provided with a face mask
- The respective passenger should be isolated on board.
- the individual air supply nozzle for the symptomatic passenger should be turned off in order not to exacerbate the spread of droplets;
- the companion of the suspected passenger should be also included in the area confined to the designated quarantine area even if he/she does not exhibit any symptoms.
- The isolated passenger should be transferred after the flight has landed and other passengers have disembarked;
- The crew member designated to provide on board services for the symptomatic passenger and other crew members which may have been in direct contact with the suspected passenger should be provided transportation to facilities where they can clean and disinfect before being in contact with other people.

4. Management of crew members following a post-flight confirmation of a positive COV-19 passenger

When a flight carried a positive coronavirus passenger, the operator should notify the crew members flying the flight segment concerned and inform them that they are placed in quarantine for a duration of 14 days from the end of the respective flight.

5. Management of suspected crew member on board

If any crew member shows symptoms such as fever, persistent cough, difficulties breathing or other flu-like symptoms, and has an epidemiological context (such as having been in recent contact with confirmed positive cases), he/she should be:

- Quarantined on board, following the same principles described previously for the suspected passenger;



- Transferred after the flight has landed and all passengers and crew members have been disembarked;
- Put in quarantine or self-isolation pending the result of the test. If the test result is positive then the quarantine will be extended until the crew member is considered fully recovered. If the test is negative, the crew member may resume flying duties pending recovery from the underlying pathology.
- The other crew members that were in close contact (less than 2 meters for more than 15 minutes) with the suspected crew member within 3 days preceding the onset of symptoms should be placed in quarantine pending the result of the test of the suspected crew member. If the result is positive they will be placed in quarantine for 14 days from the moment of the last contact. If the test is negative they can resume flight duties.

Best regards,



Eng. Fadi El Hassan,
Acting Director General of Civil Aviation